

Participant Guidelines

MSW Webinar Series Part 2

Leading examples of MSW Collection Services around the World

Wednesday 24th September

live streaming at:

10:00 Vienna	11:00 Addis Ababa	14:00 Kuala Lumpur	15:00 Bangkok	17:00 Osaka
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A few days before the scheduled Webinar

1. Please check that you have the following media files installed on your computer
<https://iswa.webex.com/iswa/systemdiagnosis.php>
2. Make sure you have a headset (or built in speakers for your computer). A headset will provide better quality sound



15 minutes* before the Webinar is scheduled to start

1. Go to <https://iswa.webex.com/iswa/j.php?MTID=mf9c33d559cef14cd76420ddb60ff76>
2. If requested, enter your name and email address.
3. If a password is required, enter the meeting password: Wednesday
4. Click "Join".



Select "Call using Computer"

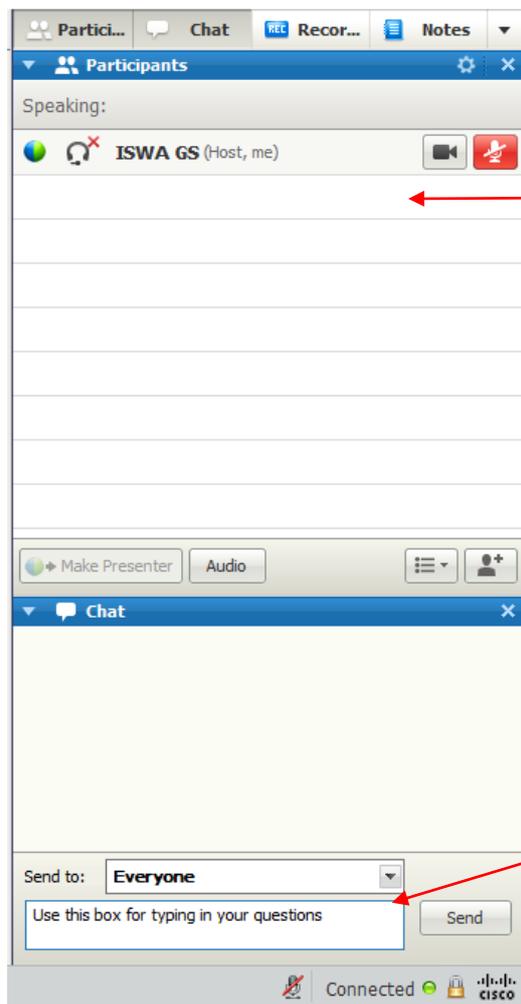
Test your speakers here

*It is important to sign in early as technical support will be limited during the streaming of the webinar.

During the Webinar

Kindly ensure that your web camera is switched off and your microphone is muted. We would like to encourage interaction during the webinar, however due to the volume of participants we need to manage interaction via the chat function (meaning you will need to type any questions you have). See figure below for using the chat function.

The right side panel of your screen should appear similar to this figure.



Once you are logged-in your name should appear here, with the headset icon.

During the webinar you will **not** have the opportunity to speak (your microphone will be muted). Therefore please type your questions in the chat box and select "Send"

Following the webinar

You will have the option to ask questions that are not answered during the webinar, please log into the CCAC MSW Initiative Knowledge Platform <http://waste.ccac-knowledge.net/> and post questions at <http://waste.ccac-knowledge.net/content/ask-expert>

The webinar will also be recorded the link will be available shortly after the live streaming at <http://waste.ccac-knowledge.net/content/webinars-online-training>